



Courier/ILL Newsletter | August 25, 2023

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MALA Updates

MALA Courier Holiday - Labor Day

MALA will be closed on Monday, September 4 in observance of Labor Day; you will not receive deliveries on that day. Delivery resumes on Tuesday.

Upcoming Holidays - have you reported?

Are you closed on Columbus or Veteran's Day? Have you reported all of your upcoming holidays on the Schedule Holiday & Closings sheet so MALA can notify your courier? Please do that [here](#) if you have not.

Water Damaged Items

In recent months, some libraries have reported items being delivered wet or with water damage. MALA is tracking this issue and working with Henry to get this resolved. To help MALA track the problem, please report any deliveries with wet items or standing water in the totes, regardless of if items are damaged. This should be reported on MALA's "[Report Courier Delivery Service Issues](#)" form. While reimbursement cannot be guaranteed, any items that need to be discarded because of water damage may be considered for reimbursement. To be considered for reimbursement, these items should also be reported on MALA's "[Report Lost, Damaged, or Found Items](#)" form and photos depicting the damage should be sent to the Courier Coordinator (katrina.high@malalibraries.org). While typically photographs are all MALA needs to make a determination, in some instances physical materials may need to be inspected by MALA either to determine eligibility for reimbursement or to help MALA identify potential resolutions to this issue.

Reporting Courier Issues

Please report any courier delivery service issue to MALA's "[Report Courier Delivery Service Issues](#)" form rather than emailing or calling MALA staff. This form helps MALA keep track of delivery issues. Additionally, the responses to this form are able to be accessed by multiple people in MALA's offices. This ensures that MALA staff will be able to respond to your issue in a timely manner.

Call for additional bags

Have an excess of bags at your library? Please send them back to MALA. Thank you.

September Meet and Greet Courier Meeting

Join Katrina High for the monthly Meet & Greet.

Meet new librarians, share information and learn what's going on around the state.

Topic: September Meet & Greet

August Stats are
due by Sept 5

Time: Wednesday, September 13 at 02:30 PM Central Time
Join Zoom Meeting
[https://us06web.zoom.us/j/84300066370?](https://us06web.zoom.us/j/84300066370?pwd=WG0zUnd5aU1NWWNGQkVzSUZlZWVvZz09)
[pwd=WG0zUnd5aU1NWWNGQkVzSUZlZWVvZz09](https://us06web.zoom.us/j/84300066370?pwd=WG0zUnd5aU1NWWNGQkVzSUZlZWVvZz09)
Passcode:164610

Upcoming MALAPro webinars

Network. Learn. Grow.

Emergency Preparedness

Dustin Koopman, Security Director, Mid-Continent Public Library

Wednesday, September 13th 10 a.m.

Join us as Dustin Koopman goes over emergency preparedness for your library. This training will provide you with information on creating an Emergency Preparedness Manual for your location(s) along with providing insight into basic security practices. You will also gain a better understanding of security related events and verbal de-escalation.

[Register here](#)

The Weird and Wonderful World of Circulating Unusual Library Materials

with Keith Darrock- Port Townsend Public Library

Tuesday, September 26 at 10 a.m.

Camping gear, bear canisters, musical instruments, craft kits, projectors, tools, and so many more non-traditional library materials! Learn how to get started with building, storing and maintaining your own unusual library materials collection.

[Register here](#)

2023-24 MALAPro Memberships

MALAPro is our annual membership program that houses all of MALA's online professional development opportunities. MALAPro offers you discounted rates to attend 20+ live webinars annually, as well as two FREE preselected webinars each year. Additionally, members have access to past webinars for free through MALAPro's Niche Academy library.

[Purchase your Membership here](#)

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